

QANTASLINK

Global Grooves

Festival

Sunday 30 October 2011
Queens Park - 10am - 8pm
www.festivalmackay.org.au

Mackay's Largest Multicultural Festival

Food Vendor Application Form

Contact Person: _____
Name of Organisation/Business: _____
Postal Address: _____
State: _____ Postcode: _____
Telephone: _____ (home) _____ (mobile)
Email: _____

Description of the food you sell: _____

Applications close Friday 9 September 2011 by 4.30pm at the latest

Applications and payment lodgment has CHANGED.

Please return complete application and payment together to the Mackay Entertainment & Convention Centre Box Office by the 9 September 2011, 4.30pm at the latest.

Options to return your application forms are as follows:

- Return via post: (reply paid envelope included)
ONLY WITH CHEQUE OR MONEY ORDER AND COMPLETE APPLICATION.
- Return in person to the Mackay Entertainment & Convention Centre Box Office, Alfred Street.

Cultural Food Vendor Sites

These tents come fully equipped with marquee, floor, sidewalls and two tables

1 x Single Stallholder site [3m wide x 3m deep]

Power - \$30 Non-Powered site \$20

1 x Double Stallholder Site [6m wide x 3m deep]

Power - \$55 Non-Powered Site \$45

Set up strictly from 6.30am – 9.00am Sunday 30 October 2011.

Please be aware that once the ten community sites have been taken, all other applicants will have to supply their own marquees, flooring, walls and tables.

Commercial Food Vendor Sites

You must supply your own marquees, weights and equipment.

1 x Single Stallholder site [3m wide x 3m deep]

Power - \$60 Non-Powered site \$40

1 x Double Stallholder Site [6m wide x 3m deep]

Power - \$110 Non-Powered Site \$90

Set up strictly from 6.30am – 9.00am Sunday 30 October 2011.

Power

Does your stall require power? Yes / No (Please circle)

If you have selected a powered site, please fill in the below table to show your power requirements.

PLEASE PROVIDE CORRECT AND DETAILED INFORMATION ON YOUR POWER REQUIREMENTS AS THIS IS USED TO DETERMINE THE SIZE OF GENERATORS ON SITE.

You will only be supplied with your power requirements listed on this form.

Electrical Appliance	Power Required (amps)	Power Output (watts)

Public Liability Insurance (Please Tick)

Please note: Your insurance policy must be up to date with a minimum of \$10 000 000 indemnities

- My Insurance policy is up to date and a copy of the 'Certificate of Currency' has already been supplied to the Mackay Regional Council
- A Copy of my insurance 'Certificate of Currency' is attached to the application

Temporary Food Permit / License (please tick)

Please note: any exhibitor who incorporates food as part of their exhibit must hold either a current Temporary Food Permit or License. Attached is an application for a Temporary Food Permit.

- My Temporary Food Permit / License has been processed and a copy of my permit is attached

Note: All Food Vendors who havent attended a food safety information session in the past 18 months will be required to attend a session. If you do not attend, you will not be allowed to operate at the event.

Car Permits

Please indicate the number of car permits required to deliver and collect your stall site products: _____

FEES

1. All stallholder fees for the 2011 Global Grooves in the Gardens must be paid by one of the following methods:
 - a) Send cheque or money order with FULL APPLICATION via reply paid envelope.

OR

- b) Pay via cash/efpos at the Mackay Entertainment & Convention Centre.
2. Please ensure that cheques and money orders are made out to 'Mackay Entertainment and Convention Centre.
3. All site payments must be received at time of application.
5. You will be issued with a receipt as proof of payment.

CONDITIONS

The following conditions have been implemented to present a quality event and service for the benefit of the community and our stallholders. Should you require any assistance in meeting any of the following criteria, please contact the Event Staff on 49619767 or 49619765.

1. Food handling facilities and service must comply with the Mackay Regional Council Health & Regulatory Service Division. A copy of your Temporary Food Permit or License must be supplied to Mackay Regional Council prior to the event along with your application.
2. All food & drink vendor sites will be positioned at the Event Coordinator's discretion.
3. Car permits must be made visible to security personnel upon entering the Festival site. Please position your permit on the driver's side of your car's dashboard.
4. All food vendors must hold a current public liability insurance policy with a minimum cover required for their specific product/s or service/s.
5. All stall food vendors must supply their own marquee (where applicable) and materials.
6. Equipment to secure marquees must be supplied by the vendor (eg. sand bags, weights etc)
7. Food & drink vendors are responsible for the bulk rubbish removal from their allocated site area.
8. Food & drink vendors are liable for restoration claims for any damage they may cause to the site areas.
9. Failure to comply with all conditions may lead to withdrawal of your site.
10. Any incidents, which may result in disruption of the peace during the event, must be reported to uniformed security staff on the day.
11. Food & drink vendors may be filmed or photographed during the event and agree for footage and images to be used for promotional use by Mackay Regional Council.
12. Application forms and payment must be completed and returned by Friday 9 September 2011, 4.30pm at the latest.

DECLARATION

I have received, read and understand the above conditions for the "2011 Global Grooves". I further agree to indemnify the Mackay Regional Council against any claim whatsoever that may be brought against Mackay Regional Council by any person in relation to the operation of my allocated site and the vehicle/s associated with it.

Applicants Signature: _____ Date: ____ / ____ / ____