

QANTASLINK

Global Grooves

Festival

Sunday 30 October 2011
Queens Park - 10am - 8pm
www.festivalmackay.org.au

Mackay's Largest Multicultural Festival



Market Stall Holders Application Form

Contact Person: _____

Name of Organisation/Business: _____

Postal Address: _____

State: _____ Postcode: _____

Telephone: _____ (home) _____ (mobile)

Email: _____

Description of goods you sell: _____

Applications close Friday 9 September 2011 by 4.30pm at the latest

Applications and payment lodgment has CHANGED.

Please return complete application and payment together to the Mackay Entertainment & Convention Centre box office by the 9 September 2011, 4.30pm at the latest.

Options to return your application forms are as follows:

- Return via post: (reply paid envelope included)
ONLY WITH CHEQUE OR MONEY ORDER AND COMPLETE APPLICATION.
- Return in person to the Mackay Entertainment & Convention Centre Box Office,
Alfred Street. (cash & eftpos payment)

Stall Selection

1 x Single Stallholder site [3m wide x 3m deep]

Power - \$25 Non-Powered site \$15

1 x Double Stallholder Site [6m wide x 3m deep]

Power - \$50 Non-Powered Site \$40

1 x Single Non-For -Profit Stallholder Site [3m wide x 3m deep]

Power - \$20 Non-Powered Site \$10

1 x Double Non-For -Profit Stallholder Site [6m wide x 3m deep]

Power - \$40 Non-Powered Site \$20

Power

Does your stall require power? Yes / No (Please circle)

If you have selected a powered site, please fill in the below table to show your power requirements.

PLEASE PROVIDE CORRECT AND DETAILED INFORMATION ON YOUR POWER REQUIREMENTS AS THIS IS USED TO DETERMINE THE SIZE OF GENERATORS ON SITE.

You will only be supplied with your power requirements listed on this form.

Electrical Appliance	Power Required (amps)	Power Output (watts)

Public Liability Insurance (Please Tick)

Please note: Your insurance policy must be up to date with a minimum of \$10 000 000 indemnities

My Insurance policy is up to date and a copy of the 'Certificate of Currency' has already been supplied to the Mackay Regional Council

A Copy of my insurance 'Certificate of Currency' is attached to the application

Car Permits

Car permits will need to be issued to all stallholders to access the Festival road closed area with their vehicles to set up and dismantle their site.

Please supply me with the following number of car permits: _____

FEES

1. All stallholder fees for the 2011 Global Grooves in the Gardens must be paid by one of the following methods:
 - a) Send cheque or money order with FULL APPLICATION via reply paid envelope.

OR

- b) Pay via cash/efpos at the Mackay Entertainment & Convention Centre.
2. Please ensure that cheques and money orders are made out to 'Mackay Entertainment and Convention Centre, Alfred Street Mackay.
3. All site payments must be received at time of application.
5. You will be issued with a receipt as proof of payment.

CONDITIONS

The following conditions have been implemented to present a quality event and service for the benefit of the community and our stallholders. Should you require any assistance in meeting any of the following criteria, please contact the Event Staff on 49619767 or 49619765.

1. All sites will be positioned at the Event Coordinator's discretion.
2. Car permits must be made visible to security personnel upon entering the Festival site. Please position your permit on the driver's side of your car's dashboard.
3. All stall holders must hold a current public liability insurance policy with a minimum cover required for their specific product/s or service/s.
4. All stall holders must supply their own marquee (where applicable) and materials.
5. Equipment to secure marquees must be supplied by the vendor (eg. sand bags, weights etc)
6. Stall holders are responsible for the bulk rubbish removal from their allocated site area.
7. Stall holders are liable for restoration claims for any damage they may cause to the site areas.
8. Failure to comply with all conditions may lead to withdrawal of your site.
9. Any incidents, which may result in disruption of the peace during the event, must be reported to uniformed security staff on the day.
10. Stall holders may be filmed or photographed during the event and agree for footage and images to be used for promotional use by Mackay Regional Council.
11. Application forms and payment must be completed and returned by Friday 9 September 2011, 4.30pm at the latest.

DECLARATION

I have received, read and understand the above conditions for the "2011 Global Grooves". I further agree to indemnify the Mackay Regional Council against any claim whatsoever that may be brought against Mackay Regional Council by any person in relation to the operation of my allocated site and the vehicle/s associated with it.

Applicants Signature: _____ Date: ____ / ____ / ____

